



Oregon

Tina Kotek, Governor

State Board of Architect Examiners

205 Liberty Street NE, Suite A

Salem, OR 97301

503-763-0662

Oregon.gov/OSBAE

OREGON STATE BOARD OF ARCHITECT EXAMINERS

PUBLIC MEETING AGENDA

December 6, 2024, 9:00 AM
205 Liberty Street NE, Suite A
Salem, OR 97301

To attend virtually please email architectboard@osbae.oregon.gov

ERICA CEDER, CHAIR
TONIE ESTEBAN, VICE-CHAIR
KATHERINE AUSTIN
LORI DAVISON
DON EGGLESTON
JAMES FANJOY
MARK JACOBSEN

A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to architectboard@osbae.oregon.gov or (503) 763-0662.

Note: The order of the agenda is subject to change without further notice. The Board will only accept public comment during the time set on the agenda.

1. OPENING (9:00am)

- a. Roll Call
- b. Approval of Agenda (Motion)
- c. Approval of Minutes – October 4, 2024 (Motion)
- d. Public Comment – The Board Chair will ask if anyone attending would like to make comment. Speakers will be asked to identify themselves for the record.

2. EXECUTIVE SESSION (approx. 9:10am)

The Board will convene in Executive Session pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection, to consider investigatory information and reports obtained as part of an investigation under ORS 671.090, and/or to consult with legal counsel concerning written legal advice from counsel, which is privileged information and a confidential record exempt by law from public inspection; and/or pursuant to ORS 192.660(2)(h), to consult with legal counsel concerning the legal rights and duties of a public body regarding current litigation or litigation likely to be filed.

Executive Sessions are closed to the public. No final actions or final decisions will be made in Executive Session. When action is necessary, the Board will return to an open Public Session. Pursuant to ORS 192.660(4), members of the news media will be allowed to attend but will be directed not to report on or disclose the specific information discussed during the Executive Session.

RECONVENE REGULAR OPEN SESSION

3. COMPLIANCE

- a. Cases Heard in *Executive Session* (Staff Direction/Motions)
 - i. 2024-01
 - ii. 2024-04
 - iii. 2024-12
- b. Complaints Heard in *Executive Session* (Staff Direction/Motions)
 - i. 2024-14
 - ii. 2024-15
 - iii. 2024-16
- c. Observation Change Notifications (Information)
 - i. Gabriel Headrick, Steelhead Architecture/Gibbs LLC/10Ten Gibbs
 - ii. Gabriel Headrick, Steelhead Architecture/SWS Canby St LLC/Canby Dev
- d. Twist Case #10-035 – Supreme Court Opinion (Informational)

4. REGISTRATION (approx. 10:30am)

- a. Continuing Education Hardship Request (Motion)
 - i. *Executive Session* under ORS 192.660 (2)(f)
- b. Applications for Review (Motion)
 - i. Eric Mackenzie Janes
- c. Registrations for Review (Staff Direction/Possible Motions)
 - i. Lucas Aaron Crespín

5. UNFINISHED BUSINESS

- a. None.

6. NEW BUSINESS (approx. 11:00am)

- a. NCARB/WCARB
 - i. Update from NCARB, Liaison Esteban (Information)
 - ii. 2025 Regional Summit, Funded Delegates (Action)
- b. Policies & Plans - Annual Review (Motions)
 - i. By-Laws
 - ii. Succession Plan
 - iii. Policy Manual (ORS 182.460(5))
- c. Educational Materials – Annual Review (Discussion)
 - i. Consumer Guide
- d. Reports – Annual Review (Information)
 - i. Veterans (2019 HB 3030/SB 688)
 - ii. Annual Rule Report (ORS 183.403)
- e. Annual Election of Chair and Vice-Chair (ORS 670.300) (Motion)
- f. 2025-27 Budget Assumptions Update & Timeline

Note: The Board may take a 30-minute lunch break between 12:00pm – 1:00pm.

7. AGENCY UPDATE (approx. 1:30pm)

- a. Financial Report
- b. Statistics
- c. Action Items/To Do List
- d. Miscellaneous

8. ADJOURN (approx. 1:45pm) – NEXT MEETING FEBRUARY 7, 2025