



# Oregon

Tina Kotek, Governor

State Board of Architect Examiners

205 Liberty Street NE, Suite A

Salem, OR 97301

503-763-0662

[Oregon.gov/OSBAE](http://Oregon.gov/OSBAE)

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## OREGON STATE BOARD OF ARCHITECT EXAMINERS

### PUBLIC MEETING AGENDA

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February 7, 2025 9:00 AM  
205 Liberty Street NE, Suite A  
Salem, OR 97301

To attend virtually please email [architectboard@osbae.oregon.gov](mailto:architectboard@osbae.oregon.gov)

MARK JACOBSEN, CHAIR  
KATHERINE AUSTIN, VICE-CHAIR  
ERICA CEDER  
TONIE ESTEBAN  
LORI DAVISON  
DON EGGLESTON  
JAMES FANJOY

*A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to [architectboard@osbae.oregon.gov](mailto:architectboard@osbae.oregon.gov) or (503) 763-0662.*

*Note: The order of the agenda is subject to change without further notice. The Board will only accept public comment during the time set on the agenda.*

#### 1. OPENING (9:00am)

- a. Roll Call
- b. Approval of Agenda (Motion)
- c. Approval of Minutes – December 6, 2024 (Motion)
- d. Public Comment – The Board Chair will ask if anyone attending would like to make comment. Speakers will be asked to identify themselves for the record.

#### 2. EXECUTIVE SESSION (approx. 9:10am)

The Board will convene in Executive Session pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection, to consider investigatory information and reports obtained as part of an investigation under ORS 671.090, and/or to consult with legal counsel concerning written legal advice from counsel, which is privileged information and a confidential record exempt by law from public inspection; and/or pursuant to ORS 192.660(2)(h), to consult with legal counsel concerning the legal rights and duties of a public body regarding current litigation or litigation likely to be filed.

Executive Sessions are closed to the public. No final actions or final decisions will be made in Executive Session. When action is necessary, the Board will return to an open Public Session. Pursuant to ORS 192.660(4), members of the news media will be allowed to attend but will be directed not to report on or disclose the specific information discussed during the Executive Session.

## **RECONVENE REGULAR OPEN SESSION**

### **3. COMPLIANCE**

- a. Cases Heard in Executive Session (Staff Direction/Motions)
  - i. 2024-01
  - ii. 2024-04
  - iii. 2024-14
  - iv. 2024-16
- b. Complaints Heard in Executive Session (Staff Direction/Motions)
  - i. 2024-17
- c. Observation Change Notifications (Information)
  - i. LRS Architects / Toyota of Newport
  - ii. Elevar Design Group Inc. Architects / Key Bank

### **4. REGISTRATION (approx. 11:00am)**

- a. Renewal Applications for Review (Motion)
  - i. James A. Lastovica – ARI-13392
  - ii. Gnich Architecture Studio, L.L.C. – ARF-0622
  - iii. Michael Wanja – ARF-12354
- b. Registrations for Review (Self-Reported Title/Practice)
  - i. Sundial Design, LLC
  - ii. MASS Design Group, LTD
  - iii. GHD Inc.

### **5. UNFINISHED BUSINESS (approx. 11:15am)**

- a. Possible Adoption of Rule Making OAR 806-010-0010(1) & (3) Approved Architect and Firm Registration and Evaluation Programs (Motion)

### **6. NEW BUSINESS (approx. 11:30am)**

- a. Legislation Update (Informational)
  - i. 2025 Bill Tracking Updates & Policy Reminders
  - ii. AIA Oregon Priorities – Invited Guest, Cindy Robert
- b. Initiate Rulemaking OAR 808-00-003 Projected 2025-27 Budget (Motion)
- c. NCARB/WCARB
  - i. Regional Summit Voting Delegate (Motion)
  - ii. WCARB & NCARB Elections (Information)
  - iii. WCARB Proposed Rule & By-law Amendments (Motions)
  - iv. NCARB Resolutions and Timeline (Information)
- d. AIA Leadership Summit Attendance (Appointments)
- e. Customer Service Policy, due March 31 (Motion)
- f. Executive Director Performance Evaluation Process (Informational)

*Note: The Board may take a 30-minute lunch break between 12:00pm – 1:00pm.*

### **7. AGENCY UPDATE (approx. 1:30pm)**

- a. Financial Report
- b. Statistics
- c. Action Items/To Do List
- d. Miscellaneous

### **8. ADJOURN (approx. 1:45pm) – NEXT MEETING MARCH 28, 2025**