

# AGENDA

## OSPS Users' Forum



**Meeting Date:** May 19, 2009

**Time:** 1:00 p.m. to 4:00 p.m.

**Location:** Veteran Affairs Auditorium, 700 Summer St. NE, Salem

TIME	ITEM	Presenter / Facilitator
1:00 – 1:15	Welcome / Introductions Recognition – new CPP	Katherine Bremser, OSPS Training Coordinator Sharon McKeehan, OSPS Manager
1:15 to 1:45	PEBB Updates	Isabel Joslen, PEBB Member Services Manager
1:45 to 2:10	Gold Star Awards	Sharon McKeehan
2:10 to 2:30	Outstanding Check Process	Kathyron Parsons, OSPS Accountant
2:30 to 2:45	Break	
2:45 to 3:15	Federal Earned Income Credit	Sharon McKeehan
3:15 to 3:25	Future Forums Other Updates	Katherine Bremser All
3:25 to 4:00	Roundtable Best Practices Discussion: <ul style="list-style-type: none"> <li>What are some things agencies can do to strengthen communication between HR and payroll?</li> <li>What do you do to make HR aware of stricter timelines at year-end?</li> </ul>	Allison Absher, Senior OSPA Analyst, facilitator

**NOTES:**


**Next Forum:**

September 17, 2009  
1:00 p.m. to 4:00 p.m.  
Veteran Affairs Auditorium, 700 Summer St. NE, Salem

**Year-end Mini-Conference:**

October 19, 2009  
1:00 p.m. to 4:00 p.m.  
Executive Building, 155 Cottage St. NE, Salem

For more information, contact the OSPS Help Desk, [OSPS.Help@state.or.us](mailto:OSPS.Help@state.or.us)