**Original Message to Employees**

Dear Saver,

The Oregon College Savings Plan will be making enhancements with our new partner, Sumday Administration LLC, in early September.  These improvements are designed to enrich and streamline your online experience and improve the Plan’s investment options.

Although most of the work will be done seamlessly behind the scenes, there is something we need you to do since you utilize payroll deduction.  Attached you will find a new payroll deduction guide and form.

If you would like to continue to use payroll deduction, please follow the directions on the new form.  We will not be able to use your current payroll deduction beyond September 7th.

We apologize for the added step, but are confident you will enjoy the enhancements we are making to the Oregon College Savings Plan.  Please reach out with any questions to Oregon.College@ost.state.or.us or by calling 503-373-1903.