Year-End Templates

Template 1

- Title: YE Gross Up 2024
  - OR#
  - Pay input has been made and needs to be completed in a payment with 2024 payment date

Template 2

- Title: YE Negative paid back in 2024
  - OR#
  - Is the negative showing in retro or does it need to be entered into the system manually?
    - Showing: Let us know in the case the retro is pulling in retro
    - Manual entry: Let us know the negative pay input entry has been made

Template 3

- Title: YE 2024 Incorrect Gross Negative
  - OR#
  - What payment is incorrect?
    - Include payment date
    - Explain what happened
  - What should have happened?