

WD Announcement #3: Employees regarding the new “Time Off” app

WD Announcement Title: New Time Off App Update

WD Announcement Rule: (All Employee – exclude OJD, LEG and ODOT)

Target Post Date: May 27 – June 13, 2025

The DAS Workday team is excited to announce the current “Time Off (Absence)” app will be replaced by the new “Time Off” app. Employees will begin using the new “Time Off” app on June 2, 2025.

Please refer to the Time Off Overview Help Article below to start getting familiar with the new “Time Off” app.

Time Off App Overview with video (less than 3 min)

- [https://wd5.myworkday.com/oregon/email-universal/inst/25755\\$1960/rel-task/2998\\$40834.html](https://wd5.myworkday.com/oregon/email-universal/inst/25755$1960/rel-task/2998$40834.html)

Employee Resource Guide

- Updated and available on June 2, 2025
- This will include links to help articles related to the new Time Off app

Please note: New and Updated Time Off Help Article links will be live as of June 2, 2025