# **Quick Links for Government Entities**

#### Toll-free telephone number for governmental entities: 1-877-829-5500

Email question to: tege.ask.fslg@irs.gov

- Account-related questions.
- Request for affirmation letter of tax exemption.
- Request for private letter ruling.

## Toll-free telephone number for Martinsburg Computing Center (MCC): 1-866-455-7438

Email questions to: mccirp@irs.gov

Questions concerning filing requirements and procedures for issuers of information returns (including any Form 1099) may contact the Martinsburg Computing Center from 8:30 am to 4:30 pm Eastern Time, Monday thru Friday.

### Federal, State and Local Governments (FSLG)

http://www.irs.gov/Government-Entities/Federal,-State-&-Local-Governments

Web portal for governmental entities to obtain federal tax information

#### **FSLG Customer Services**

http://www.irs.gov/Government-Entities/Federal,-State-&-Local-Governments/FSLG-Customer-Services

A variety of methods in which government entities can contact the IRS with account-related questions.

#### e-services - Online Tools for Tax Professionals

http://www.irs.gov/taxpros/article/0,,id=109646,00.html

Web-based products that allow tax professionals and payers to conduct business with the IRS electronically, available only to approved IRS business partners and not to the general public. e-Services is available via the internet 24 hours a day, 7 days a week.

TIN Matching Program – requires registration – use to match Taxpayer Identification Numbers (TINs) against those provided to you by vendors, contractors, medical, legal and other service providers (confirm numbers provided on Forms W-9). Use of this system will help your governmental entity avoid CP 2100 notices for unassigned, invalid or TIN-Name mismatches.

TIN Matching – More Information Publication 2108A http://www.irs.gov/pub/irs-pdf/p2108a.pdf

#### **E-News Subscriptions**

http://www.irs.gov/newsroom/content/0,.id=103381,00.html

A variety of topics to which a user may subscribe to stay informed on new developments, issues, etc.

#### SSA – Business Services Online

http://www.socialsecurity.gov/bso/bsowelcome.htm

Requires registration – provides for electronic filing of Forms W-2 as well as Social Security Number matching to ensure SSNs provided by employees are valid.

#### SSA - State and Local Coverage Handbook

https://secure.ssa.gov/apps10/poms.nsf/chapterlist!openview&restricttocategory=19

Provides comprehensive information on Social Security and Medicare coverage provisions, including Section 218.

# **Quick Links for Government Entities**

# I-9 – Central – U.S. Citizenship and Immigration Services

 $\frac{\text{http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=84c267ee5cb38210V}{\text{gnVCM100000082ca60aRCRD\&vgnextchannel}=84c267ee5cb38210VgnVCM100000082ca60aRCRD}$ 

Instructions for completing Form I-9, Acceptable Documents, Retaining and Storing Form I-9; E-Verify; Customer Support

Publication 15 (Circular E)	Accountable plans
Employer's Tax Guide	<ul> <li>Bonuses and supplemental pay</li> </ul>
Employer's rux dutae	<ul> <li>Deposit rules</li> </ul>
http://www.irs.gov/pub/irs-pdf/p15.pdf	Filing requirements
integration party in the integral party in t	Who is an Employee?
	Withholding
	- Williamorumg
Publication 15-A	Who are Employees?
Employer's Supplemental Tax Guide	Employee or Independent Contractor?
	Wages and Other Compensation
http://www.irs.gov/pub/irs-pdf/p15a.pdf	Sick Pay Reporting
Publication 15-B	Cafeteria plans
<b>Employer's Tax Guide to Fringe Benefits</b>	Clothing and uniform allowances
	Employee use of employer vehicle
http://www.irs.gov/pub/irs-pdf/p15b.pdf	Wages and items included in compensation
	• Travel, Entertainment, Gift and Car Expenses
	Fringe Benefit Exclusion Rules
Publication 463	Travel, Entertainment, Gift and Car Expenses
Travel, Entertainment, Gift and Car Expenses	Employee meals and lodging expenses
Truvely Entertainment, One unit our Entertain	2p.o.jee meus und 10.0gg enpenses
http://www.irs.gov/pub/irs-pdf/p463.pdf	
Publication 963	Characteristics of Government Entities
Federal-State Reference Guide	Emergency workers
	Fee-based employees
http://www.irs.gov/pub/irs-pdf/p963.pdf	Medicare coverage
	• Public retirement systems (social security
	replacement plans)
	• Nonqualified (section 457) retirement plans
	Section 218 social security coverage
	Volunteer Workers
Publication 1281	Backup Withholding Rate/Effective Dates
Backup Withholding for Missing and Incorrect Names	• CP2100 Notices
and TINs	• The IRS Matching Process
	<ul> <li>The IKS Watching Frocess</li> <li>Instructions for the Requester of Form W-9</li> </ul>
http://www.irs.gov/pub/irs-pdf/p1281.pdf	• Form W-8 Series and Instructions
	• Porm w-o Series and Instructions
<b>General Instructions for Information Returns</b>	Information Reporting
	1 1/a mas a 1006 1000
	• Forms 1096, 1099
<ul> <li>http://www.irs.gov/pub/irs-pdf/i1099gi.pdf</li> <li>http://www.irs.gov/pub/irs-pdf/iw2w3.pdf</li> </ul>	<ul> <li>Forms 1096, 1099</li> <li>Forms W-3, W-2</li> <li>Taxpayer ID Number Matching</li> </ul>

# **Quick Links for Government Entities**

Quick Reference Guide for Public Employers  http://www.irs.gov/pub/irs- tege/public employers outreach guide.pdf	<ul> <li>Compensation</li> <li>Social Security and Medicare Coverage</li> <li>Retirement Plan Coverage</li> <li>Section 457 (non-qualified) Plan</li> <li>Fee-Based Public Officials</li> <li>Special Situation for Public Workers</li> <li>Fringe Benefits</li> <li>Information Reporting</li> <li>Backup Withholding</li> </ul>
http://www.irs.gov/pub/irs-tege/fringe_benefit_fslg.pdf	<ul> <li>Reporting Fringe Benefits</li> <li>Working Condition Fringe Benefits</li> <li>De Minimis Fringe Benefit</li> <li>No-Additional-Cost Fringe Benefits</li> <li>Qualified Employee Discount</li> <li>Qualified Transportation Fringe Benefits</li> <li>Health and Medical Benefits</li> <li>Travel and Transportation Expenses</li> <li>Moving Expenses</li> <li>Meals and Lodging</li> <li>Employee/Employer Provided Vehicle</li> <li>Independent Contractors</li> <li>Equipment and Allowances</li> <li>Awards and Prizes</li> <li>Professional Licenses and Dues</li> <li>Volunteers</li> <li>Educational Reimbursements and Allowances</li> </ul>
IRS Video Portal – Governments <a href="http://www.tax.gov/Governments">http://www.tax.gov/Governments</a>	Webinars and Phone Forums on a variety of topics of interest to Government Entities Examples of Topics Covered:  • Worker Classification  • Requirements for Furnishing Form 1099-G Electronically  • Section 218 Agreements & Restructuring  • Section 218 Tools & Tips  • Payments to Foreign Persons  • Taxability of Fringe Benefits  • A 403(b) Message  • Avoiding Interest and Penalties  • Common Employment Tax Issues  • Avoiding Information Reporting Problems  • Form 1099-MISC Filing Requirements  • Backup Withholding for Form 1099-MISC