



CITY OF LAKE OSWEGO

EMPLOYMENT OPPORTUNITY

LIBRARIAN II

LAKE OSWEGO LIBRARY – YOUTH SERVICES

The City is seeking to hire two 20 hour regular status part time employees with focus areas in Child and Teen services.

The Position: The highly rated Lake Oswego Public library is seeking two part time Librarians to join its team of committed, enthusiastic and creative professionals who strive to provide excellent customer service. Under the supervision of the Library Manager for Youth Services, the individuals in these positions will work with colleagues to fulfill the library's mission.

Child Services Focus

Do you wake up in the morning driven to inspire children to dream, motivate parents to read to their children and model acceptance and compassion in a public library setting?

This position will develop and present early literacy programming for children age 0-5 and their caregivers, as well as a full range of library services to patrons of all ages

Teen Services Focus

Do you wake up in the morning thinking about community engagement, connected learning, empowering young adults and practicing acceptance and compassion in a public library setting?

This position will take a leadership role in developing, implementing and evaluating the overall teen services program.

Lake Oswego Library's Youth Services team places a high value on customer service and provides programs, information services, and reader's advisory to the full range of youth patrons, ages 0-18.

The Ideal Candidate will be:

- **Compassionate.** Possessing the ability to foster relationships and interact well with multiple work groups and diverse individuals.
- **Energetic and creative.** Excelling in creative problem solving and having an outstanding ability to prioritize and organize a variety of daily tasks.
- **Self-motivated.** Driven to contribute to a high-functioning team through strong interpersonal skills.
- **Passionate about youth services.** Experienced at working with children and teens of all ages and genuinely enjoying connecting with them on a daily basis.

- **A forward-thinker.** Innovative and not afraid to be bold and try new ideas. Prioritizes keeping up with current library trends.

This position is represented by the Lake Oswego Municipal Employees' Association/ American Federation of State, County and Municipal Employees (AFSCME).

Education and Experience: A typical way of obtaining the knowledge, skills and abilities outlined above is graduation with a Master's degree in Library Science, Educational Media, or an equivalent level of education and work experience. Candidates should have excellent organization, presentation and communication skills; the ability to deal tactfully and effectively with other employees and the public including: young children and students. Must be able to work evenings and weekends. This position is subject to mandatory participation in electronic funds transfer (EFT) for payment of net wages (i.e., Direct Deposit or PayCard).

For a complete list of the essential duties, knowledge, skills and abilities required, and physical and mental demands please review the complete job description at www.ci.oswego.or.us.

Application Process: You may visit our web site at www.ci.oswego.or.us to access the online application process. Resumes will not be accepted in lieu of a completed job application. The City application must be submitted to by:

5:00 P.M. WEDNESDAY, JUNE 6, 2018

The City is an Equal Opportunity and Affirmative Action Employer. Minorities, women and qualified individuals with disabilities are strongly encouraged to apply. If you wish modification of the selection process in order to accommodate a disability, please make your request in writing and submit it with your required application materials.
