



Letter of Community Interest in Early Learning Hub Demonstration Project

In August 2013, the Oregon Early Learning Council will release a statewide Request for Applications for Early Learning Hub Demonstration Projects. The Council will award no more than seven hubs in round one (2013), and will use a second application round (2014) to award no more than sixteen total hubs to coordinate services to children statewide.

In order to plan for adequate technical assistance and support, the Early Learning Council is interested in learning what entities are interested in applying to become Early Learning Hubs. Submitting a letter of community interest is optional and non-binding. Responses to this letter will be posted on the Early Learning Council website ([insert link here](#)) to facilitate community conversation and partner dialogue.

On August 12, 2013 the Early Learning Council will host a statewide Early Learning Hub Summit to provide support to communities interested in applying to become Early Learning Hubs. It is the ELC's hope that communities will register for the conference in pods that represent each of the five sectors, and a response to this letter will facilitate adequate planning for the conference.

A web-based application portal will be established for the Early Learning Hubs application process. This portal will require applicants to log on to the system to input their application and required materials. A log on for each Early Learning Hub application will be established to access this portal. Your letter of interest will serve as a request for log-on to the application portal if you are applying in round one and the letter is **due by 5 p.m. on Wednesday, July 31**.

Interested prospective applicants may submit their letter, addressed to the Early Learning Council, via EarlyLearning.OEIB@state.or.us and should include the following information:

1. What organizations and stakeholders are participating in your collaborative planning to submit an Early Learning Hub application?
2. Who is the lead applicant submitting on behalf of that planning process? Who is signing the Early Learning Hub application?
3. What is the prospective Applicant's desired service area and population?
4. What local process has the prospective Applicant facilitated to engage partners across the five sectors (K-12, health, social/human services, early education, and business) and families in the planning of the application?
5. Do you plan to apply in round one (2013) or round two (2014)?
6. If you are applying in round one, please identify the name of the specific point of contact and their email address so that a log-on for the web-based application portal can be established. Be aware that only one log-on will be created per application and must be shared amongst people who will be entering information into the portal. Users may want to create a new email expressly for this purpose.

Thank you for your participation!