



Oregon

John A. Kitzhaber, MD, Governor

State Library
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Ready to Read Grant Application 2012-2013

The purpose of the Ready to Read Grant program is to “establish, develop or improve public library early literacy services for children from birth to six years of age and to provide the statewide summer reading program for children from birth to 14 years of age.” Any legally established public library in Oregon is eligible to apply for this grant.

Attached is the “Proposed Ready to Read Grants for 2012-2013” showing the grants that will be made for 2012-2013 grant cycle, assuming all eligible libraries apply for a grant. As the table indicates, a total of \$609,755 is available.

GUIDELINES

1. All projects must adhere to the intent of the Ready to Read Grant which is to “establish, develop or improve public library early literacy services for children from birth to six years of age and to provide the statewide summer reading program for children from birth to 14 years of age.” (ORS 357.750).
2. We encourage you to develop a project that relates to the mission and activities of your library, and will benefit your community.
3. Grant funds may not be used to replace funds already appropriated by local governments.
4. Applications must be postmarked by **August 31, 2012**. Late applications will not be accepted. Faxed or emailed applications will not be accepted.

A final report on your library’s grant project is required and will be due at the Oregon State Library December 1, 2013.

Contact Katie Anderson at 503-378-2528 or katie.anderson@state.or.us with questions.

(Intentionally blank for filing purposes.)

Library's LEGAL name: Matthew Memorial Library	County in which library resides: Green Gables
Alternate library name: Avonlea Public Library	
Library's MAILING address: P.O Box 123, Avonlea, PEI 12345	

Library director's name: Marilla Cuthbert
Email address: MCuthbert@JDlibrary.or.us
Phone number: 555-555-5555 ext 1

Key contact's name (if not director): Anne Shirley
Key contact's position/job title: Children's Librarian
Email address: AShirley@JDlibrary.or.us
Phone number: 555-555-5555 ext 2

All library directors and key contacts will be subscribed to the Ready to Read Grant email list to receive grant deadline reminders and other information regarding the grant. If would like additional members of your staff who are involved in your library's Ready to Read project to be subscribed to this email list, please provide their full names and email addresses.

Name: Gilbert Blythe
Position/job title: Youth Services Assistant
Email address: GBlythe@JDlibrary.or.us

Name:
Position/job title:
Email address:

STATE LIBRARY USE ONLY
Received:
Approved:

EARLY LITERACY PROJECT PROPOSAL

(Don't fill out this section if you are only doing a summer reading project.)

1. Describe your early literacy project for children 0-6 years old, their parents, and/or their childcare providers?
Plan and implement early literacy based story times for preschoolers once a week. Expand collection of circulating materials that support story time themes and early literacy skills development. These new materials will be displayed during story time each week and families will be encouraged to check them out to reinforce story time themes and early literacy skills at home.

2. Does this project include conducting training for parents, childcare providers, or preschool teachers in a research-based early literacy curriculum such as *Every Child Ready to Read* or Baby Signs classes?
 Yes
XXX No

3. Does this project include bringing library services, resources, or programs out of the library to young children, parents, child care providers, or other groups to other locations?
 Yes
XXX No

4. What outcome(s) do you want children, parents or childcare providers to achieve by participating in your early literacy project?
*Children will improve their early literacy skills.
Parents will read to their children more each week at home/between story times.*

5. How will you evaluate whether or not project participants achieved the outcome(s)?
Observe whether or not there is improvement over the course of the year in how the story time group responds to early literacy activities and questions—i.e. are more kids able to identify specific letters by name, come up with rhyming words, say the sequence in order while reading repetitive stories, etc. Circulation statistics of materials displayed in story times and informal conversation about reading at home with parents.

6. If you are partnering with any daycares, schools, businesses, or other organizations to make this project happen, list them here.
None

7. If you are providing programs in and/or out of the library, how many people *total* do you expect will attend these programs? (No need to verify age, just use your best judgment.)
*500 (10 children/week for 50 weeks) Youth ages 0-14
350 (7 parents/week for 50 weeks) Adults ages 15 and older*

8. Do you anticipate this will be an ongoing project?
- XXX Yes
 - No
9. If yes, and the project is successful, how will you continue to fund this project?
- XXX Local funds
 - XXX Other grant funds
 - XXX Ready to Read funds

EARLY LITERACY PROJECT BUDGET

(Don't fill out this section if you are only doing a summer reading project.)

	List things necessary for implementing your Ready to Read Grant Project	Amount of Ready to Read funds used to pay for this	Amount of Library Budget used to pay for this	Amount of other sources used to pay for this	<u>TOTAL</u>
Library Staff	2 hrs/week for 50 weeks to plan and implement story time; 40 hrs total selecting and processing new materials	\$600	\$1,500		\$2,100
Materials for Circulating Collection	Books, music	\$400		\$400 (friends group)	\$800
Equipment, Furniture, and/or Fixtures					
Contracted Programs					
Incentives					
Other	Supplies		\$200		\$200
TOTAL		\$1000	\$1,700	\$400	\$3,100

STATEWIDE SUMMER READING PROGRAM PROJECT PROPSAL

(Don't fill out this section if you are only doing an early literacy project.)

According to ORS 357.750, libraries using Ready to Read funds on summer reading must provide the statewide summer reading program which is defined by OAR 543-040-0010 as “the Collaborative Summer Library Program Annual Summer Reading Program funded by the State Library for Oregon public Libraries”. The 2013 statewide summer reading theme will be ***underground*** and the slogans are “**Dig Into Reading**” for children, “**Beneath the Surface**” for teens, and “**Groundbreaking Reads**” for adults.

1. Describe your summer reading project for children and teens birth to 14 years old.
The high school's drama club will create and perform a SRP skit at the elementary school's annual Spring assembly to promote the SRP. The SRP will start June 1st with a big kick-off performance at the library. Children and teens will track how much time they spend reading over the summer. Children and teens who read 20 minutes a day for 20 days will receive a free book. Each week volunteers will provide 1 preschool story time, 1 program for elementary school kids, and 1 program for teens. The library will contract with a second performer for another big event later in the summer too.
2. Does this project include bringing library services, resources, or programs out of the library to children and teens to other locations—such as school visits to promote your SRP?
XXX Yes
_____ No
3. What outcome(s) do you want children and teens to achieve by participating in your summer reading project?
Children and teens will maintain their reading skills over the summer.
4. How will you evaluate whether or not project participants achieved the outcome(s)?
In September we'll conduct a short survey of children and teens who participated in summer reading and of parents/care providers of the children and teens who participated.
5. If you are partnering with any daycares, schools, businesses, or other organizations to make this project happen, list them here.
High school drama club, Avonlea Elementary School
6. If you are providing programs in and/or out of the library, how many people *total* do you expect will attend these programs? (No need to verify age, just use your best judgment.)
360 (40 youth/week for 9 weeks) Youth ages 0-14
225 (25 adults/week for 9 weeks) Adults ages 15 and older
7. Do you anticipate this will be an ongoing project?
XXX Yes
_____ No

8. If yes, and the project is successful, how will you continue to fund this project?
- XXX Local funds
 - XXX Other grant funds
 - XXX Ready to Read funds

STATEWIDE SUMMER READING PROGRAM PROJECT BUDGET

(Don't fill out this section if you are only doing an early literacy project.)

	List things necessary for implementing your Ready to Read Grant Project	Amount of <u>Ready to Read</u> funds used to pay for this	Amount of <u>Library Budget</u> used to pay for this	Amount of <u>other sources</u> used to pay for this	<u>TOTAL</u>
Library Staff	40 hrs total to plan SRP, 6 hrs/week for 9 weeks to prep and implement weekly programs; 10 hrs total plan and host 2 performances	\$150	\$600	\$475 (volunteers)	\$1,225
Materials for Circulating Collection	Books and audio books from teachers' reading lists		\$100		\$100
Equipment, Furniture, and/or Fixtures					
Contracted Programs	2 performers	\$500			\$500
Incentives	Giveaway books	\$200			\$200
Other	Snacks, supplies	\$150		\$200 (local pizza place donation for kick-off)	\$350
TOTAL		\$1000	\$700	\$675	\$2,375

DATES TO REMEMBER

August 31, 2012	Date proposals must be postmarked and sent to the State Library.
October 2012	Revised Ready to Read Grants for 2011-2012 mailed to libraries.
October 2012	Deadline for libraries to appeal the proposed grant awards.
December 2012	Grant awards mailed to libraries.
December 1, 2013	Date final report must be postmarked and sent to the State Library.

CRITERIA FOR APPROVAL

1. Proposal demonstrates how the project will “establish, develop or improve public library early literacy services for children from birth to six years of age and to provide the statewide summer reading program for children from birth to 14 years of age.”
2. Plan includes outcomes for project participants.
3. Proposal includes plan for evaluating outcomes of the project.
4. Summer reading projects use the statewide summer reading program.

CERTIFICATION OF READY TO READ GRANT APPLICATION

To the best of our knowledge and belief, the information in this application is true and correct. We certify that, when the grant is awarded, the Ready to Read Grant will be used to supplement the library's budget from local sources and will be used to “establish, develop or improve public library early literacy services for children from birth to six years of age and to provide the statewide summer reading program for children from birth to 14 years of age.” (ORS 357.750).

Library director's name: Marilla Cuthbert	
Library director's signature: HANDWRITTEN SIGNATURE REQUIRED	Date: 8/15/2012
Name of local government official authorized to apply for grants: Rachel Lynde	
Local official's title: Avonlea City Manager	
Local official's signature: HANDWRITTEN SIGNATURE REQUIRED	Date: 8/20/2012