

## EARLY LITERACY PROJECT PROPOSAL

(Don't fill out this section if you are only doing a summer reading project.)

1. Please check the box in front of at least one outcome your library plans to achieve with your early literacy Ready to Read Grant project.
  - Parents and caregivers will increase the amount of time they read, talk, sing, write, and play with their young children.
  - Young children will increase their print motivation, vocabulary, print awareness, narrative skills, letter knowledge, phonological awareness, and writing/drawing skills.
  - Preschoolers will increase their letter knowledge, phonological awareness, writing letters, drawing pictures recognizable to others, and ability to independently complete tasks (such as crafts!) involving two or more steps so they are ready for kindergarten.
  - More families with young children will access early literacy services and participate in early literacy programs together as a family.
  - Childcare providers, Head Start teachers, Healthy Start home visitors, and other community partners will increase their partnerships with the library to coordinate early literacy service delivery community-wide.
  - More high risk children will access early literacy materials, resources, services, and programs. (High risk children are minorities, English language learners, immigrants, children with special needs, children in poverty, and children in families dealing with abuse, neglect, substance abuse, and other traumatic situations.)
  - Families with high risk children will increase meaningful engagement around library early literacy services. (i.e. libraries will update materials, services, and programs so they are culturally appropriate and relevant to high risk children and their families.)
  - Libraries will improve collection of early literacy-related data and increase use of the data for continuous improvement of library materials, resources, services, and programs to achieve outcomes.
  
2. Describe the early literacy activities your library plans to implement to achieve these outcomes. (Only describe activities funded in part or in whole by your Ready to Read Grant.)

**Five kits containing books and information about early literacy will be provided to Head Start. Each kit will focus on one of the five early literacy practices described in the Every Child Ready to Read curriculum. The contents of each kit will include activities for Head Start staff to do with students, a handout for parents that includes activities that can be done at home and books to be used in the Head Start classroom that support the featured practice.**

**The Ready to Read Grant will be used to purchase weatherproof containers for the kits. 10-20 books for each kit and copies for Head Start staff and parents. A Library staff member will provide training to Head Start staff members about early literacy using the Every Child Ready to Read curriculum before the kits are used in the classroom.**

3. Do these activities include conducting training for parents, childcare providers, or preschool teachers in a research-based early literacy curriculum such as *Every Child Ready to Read* or Baby Signs classes?

Yes

No

4. Do these activities include bringing library services, resources, or programs out of the library to young children, parents, child care providers, or other groups to other locations?

Yes

No

5. How will you evaluate whether or not these activities achieve your desired outcome(s)?  
**Each kit will contain a survey to be completed by a Head Start teacher. The survey will elicit information about how the kit materials were used within a one month period.**

**Desired Outcomes**

- **The Head Start teacher will use at least one activity from the kit.**
- **The children in the Head Start class will have access to the books in the kit at least once a week.**
- **The handouts for parents will be sent home with the children.**

6. If you are partnering with any daycares, schools, businesses, or other organizations to make this project happen, list them here.

**Head Start**

7. If you are providing programs in and/or out of the library, how many people *total* do you expect will attend these programs? (No need to verify age, just use your best judgment.)

**50** Youth ages 0-14

Adults ages 15 and older

8. Do you anticipate this will be an ongoing project?

Yes

No

9. If yes, and the project is successful, how will you continue to fund this project?

Local funds

Other grant funds

Ready to Read funds

**EARLY LITERACY PROJECT BUDGET**

(Don't fill out this section if you are only doing a summer reading project.)

	List things necessary for implementing your Ready to Read Grant Project	Amount of <b><u>Ready to Read</u></b> funds used to pay for this	Amount of <b><u>Library Budget</u></b> used to pay for this	Amount of <b><u>other sources</u></b> used to pay for this	<b><u>TOTAL</u></b>
<b>Library Staff</b>	Preparation and Training for Head Start staff		\$400		\$400
	Preparation of Kits & Transportation		\$300		\$300
<b>Materials for Circulating Collection</b>	Containers for Kits	\$300			\$300
	Books for Kits	\$800			\$800
	Copies for Teachers and Parents	\$180			\$180
<b>Equipment, Furniture, and/or Fixtures</b>					
<b>Contracted Programs</b>					
<b>Incentives</b>					
<b>Other</b>					
<b>TOTAL</b>		\$1,280	\$ 700		\$1,980