



Oregon

Tina Kotek, Governor

State Board of Towing

1905 Lana Ave, NE

Salem, OR 97314

Email Address: info@towboard.oregon.gov

Web Site: www.oregon.gov/sbot

PUBLIC MEETING NOTICE **OREGON STATE BOARD OF TOWING**

Date & Time:
October 1, 2024
1:00 – 3:00 p.m.

MEETING LOCATION:
DMV Headquarters
1905 Lana Ave., NE
Conference Room 122
Salem, OR 97314

Board Members:
Chuck Riley (Chair)
Trent Hanson (Vice Chair)
Bruce Anderson
Kevin Baker
Chris Coughlin
Chief Mike Iwai
Lt. Jason Lindland
Gary McClellan
Jason Shaner

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Join the meeting now](#)

Meeting ID: **277 124 619 840**

Passcode: **crLau4**

Or call in (audio only)

Phone: **(971) 277-1965**

Phone Conference ID: **894 952 415#**

CONTACT:

Torey McCullough, State Board of Towing
info@towboard.oregon.gov

TIMES AND ORDER:

The Public Board Meeting will commence at 1:00 p.m. on October 1, 2024 and end at approximately 3:00 p.m., or upon completion of agenda items.

Refer to the Board Meeting Agenda for topics.

ACCESSIBILITY: Any interested person may attend the public meeting. The Board meeting will be accessible to persons with disabilities. *Please Contact Oregon Relay at 1-800-735-2900 for TTY Services.*

Meeting Space is limited – please RSVP in-person attendance to info@towboard.oregon.gov by **Friday, September 20, 2024.**

COPIES: Copies of the board meeting materials will be available on the Board’s website (www.oregon.gov/sbot) by 3:00 p.m. on Monday, September 30, 2024.

EXECUTIVE SESSION: The Board may enter Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660 during the Board Meeting. The nature of and authority for holding the Executive Session will be announced by the Board Chair prior to entering Executive Session.

PUBLIC COMMENT: Members of the public are invited and encouraged to attend all public Board meetings.

The Agenda provides for a forum for public comments at the beginning and end of the Public Meeting.

Written statements or correspondence received by the Board **by 1:00 p.m. on September 27, 2024,** will be presented to the Board during the public comment session for review.

AGENDA ITEMS: Requests for an item to be considered for placement on the Board Agenda must be submitted, in writing, and received in the board office no later than 3:00 p.m. on Monday, September 16, 2024.

Agenda request, written statements, correspondence, or requests for meeting materials may be submitted by email, mailed, or delivered to the addresses above.



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Salem, OR 97314

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OREGON STATE BOARD OF TOWING

DRAFT: Public Meeting Agenda

October 1, 2024

1:00 p.m. until 3:00 p.m.

Submit written public comments or testimony at any time to:

Email: info@towboard.oregon.gov

Subject: PUBLIC COMMENT – *Your Specific Topic*

Mail: State Board of Towing, ICO DMV HQ – Program Services,
1905 Lana Avenue, NE, Salem, OR 97314

Comments received by 1:00 p.m. on September 27, 2024 will be reviewed by the Board during the Board Meeting.

Microsoft Teams meeting

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Or Copy and Paste the following link in your web browser:

<https://www.oregon.gov/transparency/pages/public-meetings.aspx>

Meeting ID: **277 124 619 840**

Passcode: **crLau4**

AGENDA ITEM	PRESENTER	Time
1. Call Meeting to Order	Chair	1:00 p.m.
2. Welcome & Introductions (<i>Board Member, Staff, Partners</i>)	All	
3. Approve Agenda	Board	
4. Executive Session		
<i>The Board may enter Executive Session pursuant to ORS 192.660 to (f) consider information or records that are exempt by law from public inspection. (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. Prior to entering into Executive Session, the nature of and authority for holding the Executive Session will be announced.</i>		
5. Approve Minutes of June 11, 2024 Board Meeting	Board	
6. Approve Minutes of June 25, 2024 Work Session	Board	
7. Approve Minutes of July 23, 2024 Work Session	Board	
8. Approve Minutes of August 20, 2024 Work Session		
9. Board Reports and Updates		

A. Administrator Report	McCullough	
B. Financial Report		
C. Compliance and Complaint Report		
10. Review Proposed Public Policies		
A. Policy on ORS 822.200 (operating an illegal tow business)		
B. Other public policies - TBD		
11. Board Administrator Annual Evaluation Update	Baker	
12. October 29, 2024 Annual Meeting Agenda Planning	All	
13. Board Member Required Training	McCullough	
14. Final Public Comments (time permitting)	All	
<i>(Comments related to board business, 2-3 minute time limit)</i>		
15. Adjourn Board Meeting - estimated	Chair	3:00 p.m.

*Board vote during the meeting may be either consensus or roll call vote, depending on the Agenda item for decision.
 Tower votes: McClellan/Shaner, Anderson/Baker