



Oregon

Tina Kotek, Governor

Oregon State Board of Towing

1905 Lana Ave, NE

Salem, OR 97314

Email Address: info@towboard.oregon.gov

Web Site: www.oregon.gov/sbot

NOTICE OF PUBLIC WORK SESSION OREGON STATE BOARD OF TOWING

Date & Time:

May 13, 2025

1:00 – 3:30 p.m.

MEETING LOCATION:

OSP – Milwaukie

Board Members:

Chuck Riley (Chair)

Trent Hanson (Vice Chair)

Bruce Anderson

Kevin Baker

Chris Coughlin

Lt. Jason Lindland

Gary McClellan

Jason Shaner

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Meeting ID: **251 141 298 455**

Passcode: **oE9WF9Qy**

Dial in by phone

[+1 971-277-1965](#), [631802548#](#) United States, Portland

Direct Phone: **(971) 277-1965**

Phone conference ID: **631 802 548#**

CONTACT:

Torey McCullough, Oregon State Board of Towing
info@towboard.oregon.gov

TIMES AND ORDER:

The Public Board Meeting will commence at 1:00 p.m. on May 13, 2025 and end at approximately 3:30 p.m., or upon completion of board member training.

Refer to the Board Meeting Agenda for topics.

- ACCESSIBILITY:** Any interested person may attend the public meeting remotely. The Board meeting will be accessible to persons with disabilities. *Please Contact Oregon Relay at 1-800-735-2900 for TTY Services.*
- COPIES:** Copies of the board meeting materials will be available on the Board's website (www.oregon.gov/sbot) by 3:00 p.m. on Monday, May 12, 2025.
- EXECUTIVE SESSION:** The Board may enter Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660 during the Board Meeting. The nature of and authority for holding the Executive Session will be announced by the Board Chair prior to entering Executive Session.
- PUBLIC COMMENT:** Members of the public are invited and encouraged to attend all public Board meetings.
- The Agenda provides for a forum for public comments at the beginning and end of the Public Meeting.
- Written statements or correspondence received by the Board **by 11:00 a.m. on May 12, 2025**, will be presented to the Board during the public comment session for review.
- AGENDA ITEMS:** Requests for an item to be considered for placement on the Board Agenda must be submitted, in writing, and received in the board office no later than **3:00 p.m. on Friday, May 2, 2025**. *Submission of an Agenda item does not guaranty placement of the item on the meeting Agenda.*

Agenda request, written statements, correspondence, or requests for meeting materials may be submitted by email, mailed, or delivered to the addresses above.



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DMV HQ - 1905 Lana Ave, NE
Salem, OR 97314

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OREGON STATE BOARD OF TOWING
Public Work Session
May 13, 2025
1:00 p.m. – 3:30 p.m.

Location:
OSP
Milwaukie, OR

Join from Web Browser: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 246 668 607 227

Passcode: Q29qP6uC

Dial in by phone

[+1 971-277-1965](tel:+19712771965), 158221159# United States, Portland

Direct Phone: (971) 277-1965

Phone conference ID: 158 221 159#

AGENDA ITEM	PRESENTER	Time Est.
1. Call Meeting to Order	Chair	1:00 p.m.
2. Welcome & Introductions (Board Member, Staff, Partners)	All	
3. Approve Agenda	Board	
Public Comments		
4. Complaint Review and Discussion	Board	
Complaints and investigation reports will be reviewed and discussed by the Board. The public is invited to attend, but will not be participating in this portion of the work session.		
5. Work Session: Signage (time permitting)	Board	
6. Work Session: Rates and Fees (time permitting)		
7. Work Session: Draft Administrative Rules (time permitting)		
8. Next Steps/Work Assignments recap		
9. Next Public Work Session		
June 10, 2025		
July and August Board Meetings/Work Sessions		
Final Public Comments		
10. Adjourn Board Meeting		

*Board vote during the meeting may be either consensus or roll call vote, depending on the Agenda item for decision.

Tower votes: Anderson/Baker, McClellan/Shaner

Mission Statement: The Oregon State Board of Towing is responsible for protection of the safety and well-being of the public through the regulation of the towing industry by administering and enforcing the laws and rules of the State of Oregon, setting professional standards and expectations of the towing industry, and ensuring fairness and continuity of towing services provided by Oregon's towing industry.