

RFP 5401 – Transition Network Facilitator

Questions and Answers

May 13, 2014

Q. 1. Section 7 – General Terms and Conditions (4) Key Contractor Personnel: Is the RFP for a Professional Services Contract with the applying agency or the person the agency hires to perform the work of the RFP?

A. 1. The Contracts resulting from this RFP will be with the applying agency.

Q. 2. Section 7 – General Terms and Conditions (5) Independent Contractor: Responsibility for Taxes and Withholding: Is the applying agency considered the independent contractor employing the person performing the work of the RFP?

A. 2. Yes.

Q. 3. Exhibit A Scope of Work – Page 23 Purpose: Is the total hours for the Transition Network Facilitator to start July 1 and work during the summer or an LEA school calendar?

A. 3. The Facilitator will work year round, not on a LEA school calendar.

Q. 4. Exhibit A Scope of Work – Page 23 Purpose: Successful proposers are to hire a person as Transition Network Facilitator:

A. 4. Yes. The resulting Contracts are with school districts and ESDs who will then recruit a Transition Network Facilitator.

Q. 5. Exhibit A Scope of Work – Page 23 Purpose: Can the successful proposer, assign assignment to a current employee who meets the qualifications?

A. 5. That may be part of your proposal, but please note the following statement found on page 23 of the RFP:

“Note** The successful proposer must include at least one representative from the ODE Transition Team on the hiring committee for the Transition Network Facilitator.”**

Q. 6. Exhibit A Scope of Work – Page 24 Deliverables and Payment Schedule: Where is a list of the Tentative activities the Transition Network Facilitator is to accomplish?

A. 6. The successful proposer will recruit a Transition Network Facilitator. Proposers are asked to give a tentative list of the proposed activities to accomplish that goal.

Q. 7. Is this a 1 year grant or a biennium?

A. 7. Per Section 1.3 – contracts are anticipated to end June 30, 2015.

Q. 8. If it is a biennium, is the 1126 hours over one year or two?

A. 8. If contracts were executed by June 1, that would be 13 months.

Q. 9. DELIVERABLE AND PAYMENT SCHEDULE – Could we get an example of what expected milestones might be and an idea of how they are expected to be completed?

A. 9. An example is not available. The deliverables are the activities a proposer would take to recruit and hire a Transition Network Facilitator.

Q. 10. ATTACHMENT C – CERTIFICATION OF COSTS references a different RFP in the first paragraph. Is that an error?

A. 10. Yes, that is an error. Agency will accept that form, or proposer may use the attached, revised ATTACHMENT C.