



Compliance Program Manager (Public Health Manager 1)

Apply

Portland | OHA | Oregon Street

Full time

Posted Yesterday

REQ-175065

Initial Posting Date:

02/19/2025

Application Deadline:

03/12/2025

Agency:

Oregon Health Authority

Salary Range:

\$6,667 - \$10,311

Position Type:

Employee

Position Title:

Compliance Program Manager (Public Health Manager 1)

Job Description:

The Oregon Health Authority (OHA), Public Health Division (PHD), Center for Health Protection, **Oregon Psilocybin Services (OPS)** section in Portland, Oregon has a fantastic career opportunity for a **Compliance Program Manager (Public Health Manager 1)**.

This position oversees the regulation of licensees, psilocybin product tracking, compliance with statute and administrative rules, and develops processes that align with overarching agency and public health goals.

This is a full-time, management service position, not represented by a union.

This recruitment may be used to establish a list of qualified candidates to fill current or future vacancies.

What will you do?

The Oregon Psilocybin Services Compliance Program Manager manages supervises and evaluates compliance with statutorily mandated requirements for licensure for the manufacturing of psilocybin, facilitation and provision of psilocybin services, and product testing. The Manager is responsible for overseeing the inspections, investigations, enforcement, and compliance for licensees, including complaints and potential violations which could result in denial of licensure, relinquished licensure, and/or assessment of civil penalties.

This Manager develops and supervises the core processes for the compliance program consistent with Department of Administrative Services, Oregon Health Authority, Public Health Division, Center for Health Protection, and Oregon Psilocybin Services Section policies and directives. In addition, this position will demonstrate the ability to perform job duties as assigned with a health equity lens; identify complex, challenging, or unique internal and service delivery problems and issues; interpret statutes (ORS), administrative rules (OAR), and OPS policies; and communicate across agencies and the public.

What's in it for you?

The public health division is a team of passionate individuals working to promote health across the lifespan of individuals, families, and communities. We value and support unique perspectives using a trauma-informed approach and aim to reflect these values in our hiring practices, professional development, and workplace. We are committed to racial equity as a driving factor to improve health outcomes for all communities that experience inequities.

- We offer exceptional [medical, vision and dental benefit packages](#) for you and your qualified family members with minimal out-of-pocket costs (member cost share is as low as 1% - 5%). Try this free virtual benefits counselor by clicking here: <https://www.oregon.gov/oha/pebb/pages/alex.aspx>
- Paid Leave Days:
 - 11 paid holidays each year.
 - 3 additional paid personal business days each year.
 - 8 hours of paid sick leave accrued each month.
 - 8 hours of vacation leave accrued each month with increases every 5 years.
- [Pension and Retirement](#) plans. After six months of service, you may qualify for the Public Employee Retirement System (PERS). New employees may be enrolled in the [Oregon Public Service Retirement Plan \(OPSRP\)](#).
- Student Loan Forgiveness; [Public Service Loan Forgiveness \(PSLF\)](#) opportunity. The PSLF program may forgive student loan balances after you've made the equivalent of 120 qualifying monthly payments.
- Optional benefits include short-term disability, long-term disability, deferred compensation savings program, and flexible spending accounts for health care and childcare expenses.
- Continuous growth and development opportunities.
- Click [here](#) to learn more and access a [summary](#) of State of Oregon benefits.

The Oregon Health Authority is committed to:

- Eliminating health inequities in Oregon by 2030
- Becoming an anti-racist organization
- Developing and promoting culturally and linguistically appropriate programs, and
- Developing and retaining a diverse, inclusive, and equitable workforce that represents the diversity, cultures, strengths, and values of the people of Oregon.

Minimum Qualifications:

Five years of lead work, supervision, or progressively related experience; OR two years of related experience and a bachelor's degree in a related field.

Desired Attributes:

- Demonstrates the ability to make complex decisions daily, based on knowledge of Oregon Revised Statute (ORS), Oregon Administrative Rule (OAR), the Administrative Procedures Act (APA), and organizational policy and procedure, while ensuring accountability and compliance within guiding rules and laws.
- Experience monitoring program expenditures and revenues to assure fiscal responsibility and accountability, projecting revenues, managing procurement processes and oversight of contracts, and identifying potential resources and opportunities to address goals and objectives of the program.
- Experience developing, implementing, monitoring, and revising policies, procedures, and systems for compliance program operations, including conducting site inspections, investigations, evaluating investigation materials to determine whether a violation occurred and severity of violation, issuing enforcement actions, and the tracking of psilocybin products.
- Strong ability to manage a team, including human resource components such as hiring, employee professional development plans, annual reviews, and disciplinary actions, as well as developing and maintaining a team-based approach to continuous systems and performance improvement of the compliance program.
- Demonstrate the ability to perform job duties with a health equity lens, identify complex, challenging, or unique internal and service delivery problems and issues, and communicate with partners, across agencies and with the public by representing the mission, vision, and goals.
- Ability to ensure programs and services are high quality, well managed, responsive to the needs of individuals and organizations served and delivered with respect and integrity through strong written and verbal communications skills.
- Experience promoting health equity, addressing systemic health disparities, and collaborating with diverse, vulnerable, and underrepresented populations.

Working Conditions:

HYBRID: At least 75% of the work of this role may be conducted remotely with full access to the needed operating systems and technology. There are times that work will need to be conducted onsite. On site work occurs in a standard office environment with no unusual physical demands or exposures.

The person in this position will need to access remote work technology such as Citrix, VPN, Microsoft Office, Outlook and MS Teams and division network drives. The position will also need eventual access to program licensing, reporting, and tracking systems to be developed during the two-year development period. Adherence to confidentiality policies is required at all times.

Directions to Apply:

Please fill out the online application and submit a resume and cover letter telling us about yourself and how your personal (lived), educational, and/or professional experience qualifies you for this position.

- **External Applicants:** Click the “Apply” button and submit your application. Click [this link](#) for the External Candidate job aid, and view this [video](#) for additional information.
- **Current State of Oregon employees:** Apply through your employee Workday account. View this [job aid](#) for assistance.

Resources:

- Workday will timeout after 20 minutes of inactivity.
- Workday performs best in Google Chrome.
- Check both your e-mail and Workday account for updates regarding this recruitment.
- Oregon Health Authority (OHA)
 - [Oregon Health Authority Website](#)
 - [Mission, Vision and Core Values](#)
 - [Programs and Divisions](#)
- Career Resources
 - [State of Oregon Career Resources Page](#)
 - [Get Your Application and Resume Noticed](#)
 - [Ace the Interview](#)
 - [Search for State of Oregon jobs](#)
 - [How to Set Job Alerts](#)

Additional Information:

- **Visa Sponsorships:** Oregon Health Authority (OHA) does not offer VISA sponsorship. Within three days of hire, you will be required to complete the US Department of Homeland Security’s I-9 form confirming authorization to work in the United States. OHA is an E-Verify employer and will use E-Verify to confirm that hires are authorized to work in the United States.
- **Pay Scale:** Upon receiving a salary offer, we will conduct a pay equity assessment using the information provided in your application to determine your salary placement upon hire. To ensure a comprehensive evaluation, please make certain your application materials are up-to-date and thorough. Include relevant details such as your work history, education, volunteer work, lived experiences, and any other pertinent information related to the position you are applying for. Please visit the [Pay Equity Project](#) homepage to learn more.
- **Background Check:** If you are offered employment, your offer will be contingent upon the positive outcome of an abuse check, criminal records check, and driving records check. The information will be shared with the Oregon Health Authority (OHA), Office of Human Resources (OHR). Any criminal or founded abuse history will be reviewed and could result in the withdrawal of the offer or termination of employment.
- **Veterans:** If you are a veteran, you may receive veterans’ preference points. [Click here](#) for more information about veterans’ preference. If you checked that you are a veteran, you will receive a notice in your Workday inbox and will be required to provide your documents at that time. [Veterans](#) | Oregon Department of Veterans Affairs: 1-800-692-9666
- This recruitment may be used to establish a list of qualified applicants to fill current or future vacancies.

Questions?

If you have questions or would like assistance, including an accommodation request under the Americans with Disabilities Act, please contact Juan McGruder, HR Analyst, at juan.a.mcgruder@oha.oregon.gov.

TTY users, please use the Oregon Telecommunications Relay Service: 1-800-735-2900. For technical support, please call toll-free 1-855-524-5627, for customer service assistance.

Affirmative Action, Equal Opportunity, and Pay Equity:

The Oregon Health Authority is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, genetic information, or any other protected class under state or federal law. In addition, we do not discriminate, or screen applicants based on current or past compensation. To learn more about OHA's mission, vision, and core values, [click here](#).

The Oregon Health Authority is an equal opportunity, affirmative action employer committed to workforce diversity and anti-racism.

About Us



Oregon state government is a large organization by nearly any standard. With over 40,000 employees working all over the state, in small communities and large, we are proving that government can be innovative. We work as a team, challenging ourselves to be better, faster and more efficient with taxpayer dollars. After all, when every day we are responsible for caring for the needs of a diverse population and thriving business community, we simply must have the best and brightest workforce. If you take responsibility for your actions, are passionate about helping others succeed, and have a reputation for excellence and honesty, why not make Oregon state government your next career move?

Joining our team means you open the door to many possibilities. From entry level to executive, outdoor work to policy setting, we have a role for nearly every calling, expertise and background.

If you're looking at us from across the country (or beyond!), know that Oregon is one of the most beautiful places on earth. Made up of seven diverse regions, Oregon has the ocean, mountains, valleys, high desert, cities, small towns, and almost everything in between.

Oregon "[flies with her own wings](#)."

[Read Less](#) ^



© 2025 Workday, Inc. All rights reserved.